

CHELAN COUNTY COMMISSIONERS
MINUTES OF AUGUST 10&11, 2020

Monday, August 10, 2020

9:00:41 A.M. Opening – Pledge of Allegiance

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:01:04 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Catherine Lorbeer, Community Development, New Hire
 - b) Brenda Carrillo, Farm Worker Housing, New Hire Extra Help
 - c) Sofia Bjorklund, Natural Resources, Increase Hours
 - d) Erin McKay, Natural Resources, Increase Hours
 - e) Kevin Estep, District Court Probation, Step Increase
 - f) Jose Villa Casillas, District Court Probation, Step Increase
 - g) Laura Brown, Prosecuting Attorney, Reclassification
 - h) Shannon Gjesdal, Prosecuting Attorney, Reclassification
 - i) Maribel Martinez, Prosecuting Attorney, Reclassification
 - j) Pamela Faircloth, Prosecuting Attorney, Reclassification
 - k) Deyanira Lozano-Ramos, Prosecuting Attorney, Reclassification
 - l) Robin Stone, Prosecuting Attorney, Reclassification
 - m) Ziomara Hernandez, Prosecuting Attorney, Reclassification
 - n) Jessica Diaz-Guerrero, Prosecuting Attorney, Reclassification
 - o) Ashlyn Rediger, Prosecuting Attorney, Reclassification

9:02:30 A.M. Board Discussion

1. Review of short term rental comments coming in to cd.strcomments@co.chelan.wa.us mailbox
2. North Central Washington Forest collaborative Meeting
 - Upper Wenatchee Pilot Project Environmental Review – 30 day comment period starting on mid September
 - Amicus filing on Okanogan Wenatchee National Forest Mission Project
3. NCRL Curbside pick-up
4. Upcoming Tri-Commission Meeting
5. Chelan Douglas Health District COVID-19 update
6. Entiat Watershed Fire update

9:57:16 A.M. County Administrator Cathy Mulhall

Discussion

1. Edmundo Gonzalez, Farm Worker Housing Manager RE: Program Update

2. Executive Session RE: Performance of a Public Official
3. Establishing Chelan County Water Resources Fund – *Natural Resources Director Mike Kaputa is present for discussion*

10:03:34 A.M. Executive Session

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

10:18:00 A.M. Move back to regular session

10:28:50 A.M. Action

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2020-80 RE: Establishing the Chelan County Water Resources Fund
2. Notice of Hearing RE: Supplemental Budget Appropriation 20200810H6-1

10:29:49 A.M. Human Resources Director Rosario Nystrom

Discussion

1. Reclassification
2. FFCRA

11:09:33 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Authorization to advertise and release bid documents for Snow Lakes #1 Trail Bridge Project
2. Letter agreement No. 5 to master agreement with Chelan County PUD for climate resilience strategy
3. Other

11:29:50 A.M. Action

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Authorization to advertise and release bid documents for Snow Lakes #1 Trail Bridge Project 20200810B1-1
2. Letter agreement No. 5 to master agreement with Chelan County PUD for climate resilience strategy 20200810A5-1

11:31:33 A.M. Recess

1:31:45 P.M. Facility Maintenance Director Brian Travis

- Departmental Update

1:45:19 P.M. Continued Board Discussion

- Commissioner Bugert to Draft US Census letter

Board recesses until Tuesday session.

Tuesday, August 11, 2020

9:00 A.M. **Fair/Expo Center Director Karen Welch**

- Virtual Livestock auction
- Surplus vehicles on property
- Updates on structures

9:30 A.M. **Public Works Director Eric Pierson**

9:30:12 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commissioners unanimously approve to move into a 10 minute executive session pursuant to RCW 42.30.110(b) to consider the selection of a site of the acquisition of real estate by lease or purchase.

9:40:12 A.M. **Move back to regular session**

Discussion

1. Interlocal Agreement between City of Cashmere and Chelan County for Sunset Highway Improvements
2. Updated ER&R and Motor Pool Policies and Procedures
3. Open Item

9:49:08 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Interlocal Agreement between City of Cashmere and Chelan County for Sunset Highway Improvements 20200810A5-2
2. Updated ER&R and Motor Pool Policies and Procedures 20200810A5-3

9:49:45 A.M. **Recess**

10:15 A.M. **Community Development Director Jim Brown**

10:18:00 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

10:28:00 A.M. **Move back to regular session**

Discussion

1. FEMA Letter Update

2. Scope of Work for SEPA Consultant in Regard to Mission Ridge Master Planned Resort
3. Review of refund request for a Building Permit BP 200423 submitted by Jeffrey & Amy Judy in the amount of \$2,818.31.
4. Review refund request for a Building Permit BP 200425 submitted by Alan and Liz Sanders in the amount of \$2,630.81.
5. Departmental news and updates

10:37:11 A.M. Action

Upon motion and second by Commissioner Bugert and Overbay the Commission unanimously approves the action items as follows:

1. Scope of Work for FEMA Consultant in Regard to Mission Ridge Master Planned Resort. 20200810A5-4
2. Refund request for a Building Permit BP 200423 submitted by Jeffrey & Amy Judy in the amount of \$2,818.31. 20200810B4-2
3. Request for a Building Permit BP 200425 submitted by Alan and Liz Sanders in the amount of \$2,630.81. 20200810B4-3

11:00:53 A.M. Fire Marshall Bob Plumb

Discussion

- Current fire restrictions
- Departmental Update

11:12:06 A.M. Economic Development Program Director Blake Baldwin

Discussion

- CDBG Grant and noticing requirements
- I&Q Facility and Food Security Program Proposal

11:39:48 P.M. Recess

12:46:06 P.M. Blake Baldwin Re: CDBG Grant process

12:57:38 P.M. Recess

2:39:51 P.M. Move back into session

2:40:31 P.M. Executive Session

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public official.

Extend executive session by 5 minutes – Public Notified

3:00:02 P.M. Move back to regular session and recess until 5:30 P.M.

5:30:43 P.M. **BOCC Study Session – Short-Term Rentals**

Chairman England announces via Zoom that the Short Term Rental Workshop has been postponed until August 18, 2020 at 6:00 P.M.

5:34:20 P.M. **Adjourn**

Board adjourns until Monday, August 17, 2020

Weekly Voucher Approval for Payment	20200810B4-1
Current Expense	\$1,021,169.19
Other Funds	<u>\$307,965.19</u>
Total All Funds	\$1,329,134.38

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

CARLYE BAITY, Clerk of the Board